

**Long Hill Township Public Library**  
**Minutes – Board of Trustees**  
**February 21, 2007**  
**Regular Monthly Meeting**

The regular monthly meeting of the Long Hill Township Public Library Board of Trustees was called to order by President Phyllis Clemson at 8:10 p.m. The following members were present: Catharine Black, Brian Boylan, Phyllis Clemson, Diane Dellureficio, Kathleen Larkin, Kim Sadowski, and Dennis Sandow. Not present were Stephen Napholtz and Phoebe Sharp. Interim Library Director Robert Nelson was present.

**Sunshine Law**

The provisions of the Sunshine Law were taken as read.

**Minutes**

The minutes for the regular meeting in January 2007 were accepted on a motion by Mrs. Larkin seconded by Mrs. Sadowski.

**Treasurer's Report**

The bill list was approved on a motion by Mrs. Black seconded by Mrs. Larkin. There were no expenses on the Librarian's discretionary account, and the Treasurer's Report was approved on a motion by Mrs. Black seconded by Mrs. Larkin.

The Board authorized the Treasurer to disperse and move money to various savings accounts around the community to balance funds. Move was voted in favor by all board members, and approved by Mrs. Larkin and seconded by Mr. Sandow.

**Director's Report**

Mr. Robert Nelson gave the Director's report indicating meetings attended by the staff and normal happenings within the library. Indicated window shade in the children's department will be coming in March.

Also mentioned availability to download books becoming available through the library, however patrons will need to register at the library to take advantage of this service.

**President's Report**

Mrs. Clemson opened by thanking Mrs. Black for her numerous years of service as secretary on the township library board. Kim Sadowski will be taking on the responsibility of secretary.

President Clemson also recognized the sub-committee who took on the task of searching for a new librarian; Kathy Larkin, Cathy Black, Diane Dellureficio, Ann Oster and Lynnette Schneider. They have done an outstanding job of advertising and interviewing candidates.

President Clemson mentioned there had been a problem during the month with the alarm on the atrium outside door, specifically the door would not shut. Mr. Nelson had to come

and take apart the door frame, and the alarm service was called out the following day to repair.

Mention was made that the library staff received Panera gift cards in the amount of \$25.00 and letters of appreciation from the Board during January. Mr. Nelson made note that they were much appreciated.

**New Business**

Mr. Sandow inquired about status of aerial photo of library, and if Board thinks there is a place in the library for the photo to hang. Board suggested that with proper framing, it certainly should be hung somewhere within the library facilities.

**Adjournment**

The meeting adjourned at 9:30 p.m on a motion by Mrs. Larkin seconded by Mr. Sandow.

Respectfully submitted,

Kim Sadowski  
Board Secretary